

MEETING MINUTES

City of Somersworth, New Hampshire

Public Works and Environment Committee Meeting

February 12, 2013 - 4:00 PM;

City of Somersworth, City Hall, Executive Conference Room

Attendees

Councilor Dale Sprague, Chairman
Councilor Brian Tapscott, Member
Councilor Marcel Hebert, Member
Bob Belmore, City Manager
Scott Smith, Finance Director
Tom Willis, Director of Public Works and Utilities
Shawn McLean, Public Works General Foreman
Joe Ducharme, Contract City Engineer

4:03 pm: Chair called meeting to order

Agenda Item No. 1: Meeting Minutes

Minutes from September 26, 2012 were considered for approval, Chair asked whether there were any questions or concerns. He then asked whether there were any concerns or questions on the minutes from the December 21, 2012 meeting. Seeing none, he asked for a motion to approve the minutes. Tapscott motioned to approve the minutes for both meetings, seconded by Hebert; minutes for both September 26 and December 21 meetings were approved unanimously.

Agenda Item No. 2: High Street delamination repair bid specifications.

Ducharme briefs the committee on High street delamination and the proposed work on Interstate Drive. Provided a handout to the committee (attached). Summarized the handout to the committee, the highlight of which includes milling off 1 inch of the existing pavement off the delaminated section of High Street extending from Sinclair Avenue to Bartlett Street and then applying a 2-inch layer of asphalt in that 3600-foot section of High Street. Ducharme stated that he worked with General Foreman McLean and Water Division to identify significant infrastructure issues that should be taken care of either before as part of the paving contract. Ducharme stated that the shape or the profile of High Street would not change.

It was indicated that there are drainage and sewer concerns on High Street between Bartlett Street and Blackwater Road. It was also identified that there are several residential water shutoffs that are located in the paved shoulder of High Street between Blackwater and Bartlett Street that should be relocated. Ducharme also suggested that a couple of water gate valves might need to be replaced, depending on how well they operate. Water division is still confirming this.

Ducharme indicated that the estimated cost to repave High Street would be approximately \$345,000 and the cost to correct the utility deficiencies would be approximately \$70,000.

Following the presentation by Ducharme. Committee members discuss the facts of the presentation. Tapscott remarks “Red hydrants, right?” Sprague asks how long it will take to do the utilities. Ducharme suggests it will take 2 weeks. Ducharme states that the price for the utilities presented in handout is a contractor’s price. Sprague asks for the price to do the striping. Ducharme suggests that striping is about \$3500 for this section of road and the balance of the \$40,500 estimate for traffic control and striping is for traffic control. Sprague suggests that one way to possibly save money is to have city staff perform flagging.

Ducharme then summarizes the scope of work for Interstate Drive. States that the pavement on the first 100 feet of Interstate Drive will be totally removed and gravel will be brought in to raise the elevation of Interstate Drive at the intersection of Route 108 to eliminate the abrupt transition at the intersection. Ducharme stated that staff reviewed the condition and placement of drainage structures at the intersection and determined that they are deteriorated; so there are allowances for repairing the drainage at the intersection as part of the raising of the intersection’s profile. Ducharme suggested that the next 180 linear feet of pavement on Interstate Drive to the driveway entrance at Thermopol would be milled and overlaid with 1 ½ inch layer of wearing course asphalt. Estimated cost for the drainage and utility repairs is approximately \$17,000 and to raise the profile of the intersection and pave the road would cost an estimated \$27,500. Ducharme stated that the cracksealing contemplated earlier for Interstate Drive has been removed from this project proposal because of this work is similar to that for High Street.

Belmore asks about timeline for the bid. Ducharme states that bid documents are ready to go. We could put the bid out in February, get bids for March. Belmore suggests that we get bids back in March and go to Council in April and May and do the work in July with the new fiscal year. Smith suggests that we could do Interstate Drive before July. Smith said all budgets would have to be reviewed to determine what parts of the project could be done when.

Belmore suggests that we go out to bid this year and then get the bids in. There is money in the budget to do the drainage and utilities now.

Consensus of the committee is to go out to bid now and then report back afterward after we get the bids

Agenda Item No. 3 – Drop off Center at Highway Facility

Willis briefs the committee on the requested need by public for a more convenient outlet for the disposal of construction and demolition (C & D) debris. Looking to contract with a waste company to provide a roll off container which will be located at the Public Works Facility, which is a low-level permitted solid waste transfer facility. Willis describes the proposed program is to have residents obtain a one-time use permit from the tax office, as they do now for bulky waste stickers which will permit them to bring one pick-up truck load of C & D debris to the DPW facility and transfer it to the rolloff container.

We obtained quotes from two waste disposal companies to drop off an empty waste container and then haul it out and dispose of the C & D debris when full. Quotes received were as follows:

<u>Company</u>	<u>Drop off and Haul Cost</u>	<u>Disposal Cost</u>
Waste Management of NH	\$150/each haul	\$70.00/ton
Shipyard Waste Solutions	\$180/each haul	\$90.00/ton

Based on the lowest cost quote, we propose charging the resident \$50.00 per pick-up truck load for a permit for disposal of C & D debris.

Belmore suggests that we plan to take “baby steps” in increasing the offerings at the transfer stations. We are also looking at staffing the facility for 4 to 6 hours on Saturdays to provide an opportunity for residents to dispose of solid waste items at hours when the majority of residents are not working. This would be staffed by using Highway Division personnel on an overtime basis.

Belmore states that in order to do this we would have to redraft of solid waste ordinance. States that there is now provision in the ordinance for bulky waste only. Explains that provision for the receipt C & D debris needs to be written in the ordinance. Willis states that will also need to amend our facility permit with NHDES to include C & D debris. McLean says that we have renew our permit in March and that can be added in when it is up for renewal.

Tapscott motions to approve moving forward with pursuing the increased options discussed for waste handling. Hebert seconds. Committee approves motion 3-0.

Agenda Item No. 4 – Miscellaneous

McLean provides a brief update to the committee on the impact of the large snowstorm that occurred on February 8-9.

Tapscott motions to adjourn; Hebert seconds; 3-0

Meeting adjourned at 4:40 pm

Attached: Memo presented to committee.

Respectfully Submitted,

Thomas H. Willis, Jr.
Director of Public Works and Utilities